



AI & Copilot in Windows & Microsoft 365

TRANSFORM, GROW & THRIVE

Not only at a personal level but through every touchpoint you have at work e.g.

Al and Copilot give you more opportunity to transform, grow and thrive.

- Processes
 Products
- Policies
- Communications
- Services

Utilise AI and Copilot to transform what you do:

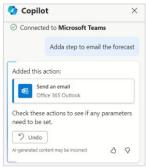
- Create
- Summarise
- Research
 Automate
- Review



Draft and edit automations in **Power Automate with Copilot**

01. Enter a description





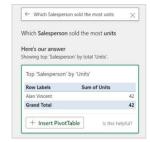
- 02. Click Generate
- 03. Refine with **Copilot and Save** you automation



Ask questions in Excel with **Analyze Data**

01. Click on a cell in your table

	_		
Month	▼ Name ▼ Product	✓ Units	¥ [
Jan	Alan Vincen BR		4
Jan	Alex Christc SR		6
Jan	Allie Terry BR		3
3 Jan	Barbara Mo KI		2
3 Jan	Baxter Eme GA		5

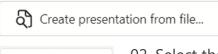


- 02. Click Analyze **Data**
- 03. **Enter your** question
- 04. See the result



Create a presentation from a Word file in PowerPoint with Copilot

01. Click Create presentation from file



/https://kineticsitmy.sharepoint.com/personal/ben_kinetics _co_nz/Documents/Al%20Session/10%20 Al%20Seatures%20in%20Office.docx? 02. Select the Word file or paste a link to it

03. Click Send



What Next

Get an AI Blueprint for your organization

Develop actionable goals for your Al projects

Contact us to start the process



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