

Chat

Message (Prompt) Copilot just like you would a colleague.

Prompt Tips:

- **Be clear** - Summarise the latest news from Microsoft on Copilot
- **Give context** - use Microsoft.com
- **Set Boundaries** - Instead of *summarise* - Write a 400 word summary in plain English

Security

Make sure you sign into <https://m365.cloud.microsoft/chat> with your organisational account to get **Enterprise Data Protection**

GPT-5

Try the latest AI features

Add content

Click the + or type / to add additional content to your prompt e.g. files(s)

+
Add content

Reuse, Share, Save

- Copy the prompt
- Save the prompt
- Share the prompt

Check the response

Review the response, check citations & sources

AI-generated content may be incorrect

5. Productivity Features

Users can upload PDFs and Word documents directly into Copilot, summarise web pages and videos, and even generate full PowerPoint presentations from a simple prompt. These features are designed to save time and boost productivity for both personal and professional use.

Would you like a version of this summary formatted for a presentation or internal newsletter?

- Homepage | Microsoft ...
- What's new in Microso...
- Stay Ahead with the La...

Format summary for presentation Add key benefits of Copilot updates

Style Guidelines...

Can you add this to a word document and follow our [Style Guidelines.docx](#)

Use, Save, Share

- Copy response
- Save in pages
- Share the response

Continue the chat

Choose from the suggestions or

Here's the Word document with the summary of the latest Microsoft Copilot updates, formatted according to your style guidelines:
[Microsoft Copilot Summary.docx](#)

Explore and be curious

AI isn't coming - it's here, and with Kinetics help you can harness it to work smarter, unlock creativity, and drive real business results.



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Build your own AI

Want AI that you control—your data, your outputs, your way?

Off-the-shelf AI solutions often limit customisation and store your data in their cloud. That might not work for your organisation.

If you're looking to keep your data and AI where you want it, we can help.

Define your AI Policy

Clear guidelines on which AI tools can be used—and how to use them—are essential for keeping your people and your data safe.

Do you have an AI Policy?

If not, we can help you create one that fits your organisation.

Develop a Business Case for AI

Before investing in AI, it's essential to clearly define the value it will bring to your organisation. A strong business case helps align stakeholders, secure funding, and ensure your AI initiatives are focused on real outcomes.

Do you have a business case for AI?

If not, we can help you build one that's tailored to your goals and challenges.

Build a Skilled Team

AI success depends on having the right people with the right skills. Upskilling your team ensures they can confidently adopt, manage, and innovate with AI tools and technologies.

Do you have the capability in-house?

If not, we can help you identify gaps and build a team that's ready for the future.

Prioritise Data Preparation

AI relies on quality data—ever heard the phrase garbage in, garbage out?

Your data needs to be accurate, up to date, and have the right permissions in place.

Do you need help getting your data ready for AI?

We can assist with your data preparation.

Implement Change Management

Adopting AI is a major shift in how your organisation works.

Make sure you have a clear plan to manage the change and support your people with the right training.

Do you have a Change Plan?

If not, we can help you create one that works.

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