



#### KINETICS WEBINAR SERIES

# Transform, Grow & Thrive

How Kinetics is Using Al to Boost Business Productivity



# Welcome





Philip Adamson
Client Services Director



Ben Fish
Digital Enablement Lead

NOTE: This presentation is being recorded and will be shared following the webinar

- Microphones are muted to minimise disruption and background noise
- Please use the Teams Chat for questions we will have a Q&A at the end







# Copilot, Automations & Al at Kinetics

- Learning
- Teams Meetings
- Knowledge Assistant
- Drafting Documents

# Copilot - Learning

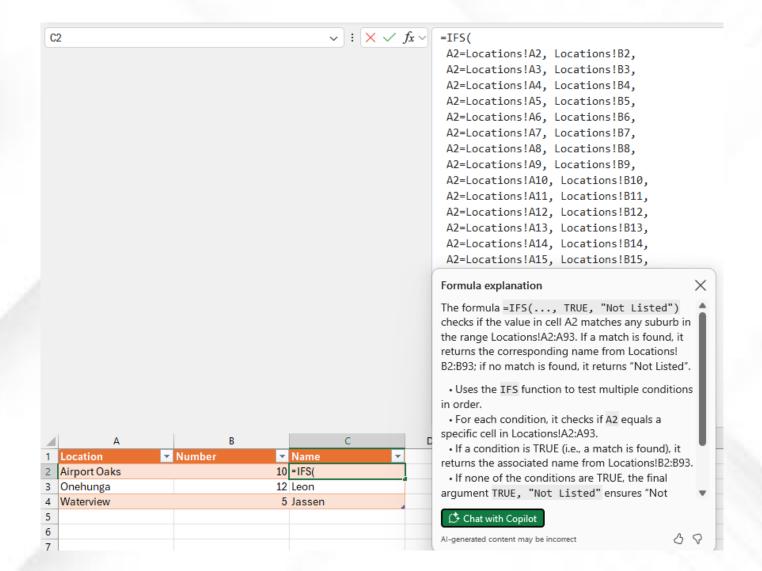


- Problem
  - Our knowledge, recall, blank page etc
- How
  - Ask Copilot
- What do we get
  - An answer!!!

# Learning







# Copilot - Teams Meetings



#### Problem

- Note taking reliant on people
- I make notes relevant to me
- Participation limited

#### How

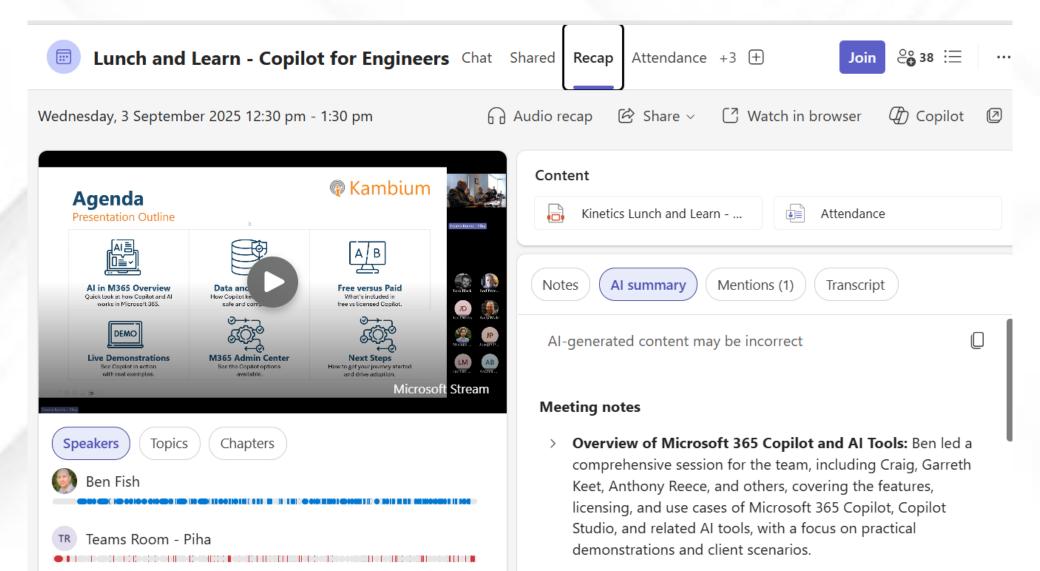
Record meetings

### What do we get

- Ai notes with follow ups
- Transcription
- Recording
- Topics are organised
- Copilot

# **Teams Meetings**





# Copilot - Knowledge Assistant





#### Problem

- Information hard to find
- Don't know who to ask
- People with different devices

#### How

Copilot Agent

### What do we get

- Single Chat Interface
- Looks across Knowledge
- Device agnostic access from Teams

# **Kinetics Copilot**





Kinetics Copilot V2 > How do I apply for leave?



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Today

How do I apply for leave?

Kinetics Copilot V2

☑ Based on official sources

#### Procedure to Apply for Leave at Kinetics

- Complete the online leave request form in KI.
- The form is checked by your Manager to verify there is adequate resourcing over the period applied for.
- The form is checked by HR to verify that you have sufficient leave available.
- If there is an issue, this will be referred back to you for discussion and the forms can then be resubmitted or discarded.
- HR updates the personnel records accordingly and your leave will appear on the Leave list on KI.

## Power Automate & AI -**Drafting Documents**





#### Problem

- Time consuming
- Information not recorded
- Inconsistent review

#### How

Power Automate and Al

#### What do we get

- Consistent look and feel
- Up to date information
- Required information collected
- Consistent review

# Al Reviewing





Name v	Modified v	Modified By ~	Client ~	Consultant v	Al Review V	Al Review Recommendations ~	+ Add column
IT Discovery and Roadmap - Acme.docx	September 1	M365 Power Admin		Ben Fish	Completed	Certainly! Below is a detailed review of your document, focusing on spelling (NZ English), grammar, readability, and formatting. Each point includes a citation for easy reference.   ## Spelling (NZ English)  - **Page 3, Paragraph 1:**  - "organisation's" and "recognises" are correctly spelled in NZ English.  - "prioritised" and "measurable" are also correct.  - No spelling errors detected throughout the sample pages.	
						- **Page 4, Objectives:** - "prioritised" and "advisory" are correct No spelling errors found.	

# Holly





# To summarise We are using Al to:



- Learn
- Have better meetings
- Access knowledge easily
- Improve document quality

- Produce better invoices
- Process supplier invoices
- Prepare agendas
- Save time

# Questions













#### **Upcoming Events**

#### **Next Webinar**

### From Firefighting to Future-Ready: Transform Your IT from Reactive Support to Strategic Business Driver

Does it seem that your IT team constantly putting out fires instead of preventing them?

Are technology decisions being made in isolation without clear connection to your business goals? You're not alone.

Thu, 16 Oct

10:00 am - 10:30 am

Online event

#### **Al Innovation Circle**

# Learn Al Together. Share Real Experiences. Build Confidence.

Join other business managers in an honest, collaborative exploration of Al. No sales pitches. No unrealistic promises. Just real businesses sharing their genuine experiences, challenges, and solutions.

WHEN: Last Thursday of the month 9:00AM-

11:00AM

WHERE: Kinetics Auckland Office 3 Melrose

St, Newmarket









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**How Kinetics is Using AI to Boost Business Productivity** 

Thanks for attending